

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
SEPTEMBER 13, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy. Trustee Robertson is unable to attend tonight's board meeting. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Attorney Trisha Smith our local township attorney. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on August 23, 2011. The motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ no report at this time.

Highway Commissioner's Report ~~ no report at this time.

Assessor's Report ~~ the assessment office web site has been updated, 100 homes a day are being assessed by the office staff. The assessment office will extend their hours in November to assist people with their tax appeals. Thursday Nov. 10th & 17th the office will be open until 6:00 pm and Saturday Nov. 12th & 19th the office will be open from 9-1:00 pm.

Clerk's Report ~~ no report at this time.

Trustee's Report ~~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, not in attendance for tonight's meeting. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

Unfinished Business ~~ **Acquisition of the Eagles Club**, Supervisor Murphy introduced Architect Paul Ollmann and Jennifer Anderson from Anderson Environmental to give their assessment of the Eagle's Club building. Anderson Environmental did the Stage 1 study on the property. They found lead in some of the lower level doors which would only be a concern if and when those doors would be removed. Asbestos was found in some of the floor tile and in wrapping on some of the pipes you could do a patch and repair on the pipe wrapping or you could do the abatement, again nothing would have to be done at this time unless the building were to be remodeled then you would have to have a licensed contractor trained in asbestos abatement do the work. Architect Paul Ollmann gave a report on the overall condition of the building. The building is a poured concrete and cement block building and was constructed as a fallout shelter.

The building appears to be a structurally sound building. The two items needing attention would be the roof this could be patched or recoated and the mechanical systems, heating; cooling etc these could use some updating. All other aspects of the building are in good repair. Mr. Ollmann met with Lesa Morelock Director of the City Building & Zoning Dept. and Craig Wilcox Fire Inspector with the City Fire Dept. According to a letter received by Mr. Ollmann which indicated that nothing would be required by the City Building Dept. or the City Fire Dept in order to open the building for the intended use by the township. Supervisor Murphy opened up the floor for questions from the public limiting questions to two minutes. Questions were directed to Architect Paul Ollmann and Jennifer Anderson with Anderson Environmental. After all the questions were answered the board moved on with other business.

Legal ~~ nothing to discuss for legal tonight.

New Business ~~ **Shaw Road Truck Traffic**, resident Jack Wolf requested this topic be put on the agenda for tonight's meeting he is concerned that the traffic at the intersection of Shaw Rd. and Regina needs to be looked at. He feels that there needs to be a right hand turn lane at that intersection. The traffic moves very fast which creates a dangerous situation at that intersection. Mr. Steve Syimes a neighbor of Mr. Wolf's attested to what Mr. Wolf had to say. Mr. Lee the Township Hwy Commissioner will be looking into this.

Harvest Fest, will be held on Saturday Oct. 15th Dan Roddewig Director of the Belvidere Park District has asked the Township if they would be a sponsor, the cost would be \$50.00 the board will consider the request.

Door Locks, Supervisor Murphy has asked the board for their thoughts on installing a coded lock system on the township front door. The lock would operate by coding in certain numbers when those numbers are keyed into the lock it would open but the coded numbers would only be good for a couple of hours after which they would no longer work. The reason for doing this is that the building is being used by a lot of local non-profit agencies and also government agencies it is a time consuming effort for Supervisor Murphy to unlock and lock up the building after each group has used it. Supervisor Murphy will be looking into the cost to see if it would be feasible.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Adjournment ~~ a motion was made by Trustee Carlson to adjourn the meeting at 6:20 pm, 2nd by Trustee Turner motion passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk